1. The Second Review Conference of the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction, held in Cartagena de Indias, Colombia, from 30 November to 4 December 2009, decided to convene the Tenth Meeting of the States Parties to the Convention in Geneva, Switzerland, from 29 November to 3 December 2010.

2. This document is submitted pursuant to the above-mentioned request and provides estimated costs in the amount of **US$472,000** for conference and non-conference servicing of the Tenth Meeting of the States Parties. A breakdown of these costs is provided in the attached table. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the Meeting when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.

3. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, “the costs... shall be borne by the States Parties and States not parties to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.

4. Since preparations for the Tenth Meeting of the States Parties will involve costs that will need to be defrayed beforehand, and as the holding the Tenth Meeting shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue

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*2/ Submitted after due date and as soon as the information was received by the Secretariat.*
assessment notices as soon as the Second Review Conference of the States Parties has accepted the attached estimated costs in accordance with the established practice.

5. The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.
Table 1: Conference-servicing costs

<table>
<thead>
<tr>
<th>Conference-servicing Items</th>
<th>Meeting Servicing</th>
<th>Pre-session documentation</th>
<th>In-session documentation</th>
<th>Summary records</th>
<th>Post-session documentation</th>
<th>Support Services requirements</th>
<th>Other requirements</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Translation, reproduction, distribution</td>
<td>240,700</td>
<td>10,000</td>
<td>33,200</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>283,900</td>
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<tr>
<td>Support Services requirements</td>
<td>6,300</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6,300</td>
</tr>
<tr>
<td>Other requirements</td>
<td>52,600</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>52,600</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>112,200</strong></td>
<td><strong>240,700</strong></td>
<td><strong>10,000</strong></td>
<td><strong>33,200</strong></td>
<td></td>
<td></td>
<td><strong>52,600</strong></td>
<td><strong>448,700</strong></td>
</tr>
</tbody>
</table>

* - at US$1=CHF 1.020

A. Total conference-servicing requirements (inclusive of 13% programme support costs) 448,700

B. Other costs:
- Equipment and supplies 2,000
- Travel costs for planning mission to Cambodia (3 staff members for 3 working days) 18,600
- Programme support costs @13% over B 2,678

**Subtotal B** 23,278

Grand total (rounded) A+B 472,000

Notes:

(a) 20 interpreters, 1 conference services coordinator and 3 meeting room attendants
(b) estimated 130 original pages (pre-session), 5 original pages (post-session) and 20 original pages (post-session) of official documentation
(c) 2 sound technicians and 1 messenger
(d) 1 secretary for six months, 1 conference secretary, overtime and rental of equipment