

**SECOND REVIEW CONFERENCE OF THE
STATES PARTIES TO THE CONVENTION
ON THE PROHIBITION OF THE USE,
STOCKPILING, PRODUCTION AND
TRANSFER OF ANTI-PERSONNEL MINES
AND ON THEIR DESTRUCTION**

APLC/CONF/2009/6
23 November 2009

Original: ENGLISH

Cartagena de Indias, 30 November-4 December 2009
Item 5 of the provisional agenda
Adoption of the budget

**ESTIMATED COSTS FOR CONVENING THE TENTH MEETING OF
THE STATES PARTIES TO THE CONVENTION ON THE PROHIBITION
OF THE USE, STOCKPILING, PRODUCTION AND TRANSFER OF
ANTI-PERSONNEL MINES AND ON THEIR DESTRUCTION**

Note by the Secretariat*

1. The Second Review Conference of the States Parties to the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction, held in Cartagena de Indias, Colombia, from 30 November to 4 December 2009, decided to convene the Tenth Meeting of the States Parties to the Convention in Geneva, Switzerland, from 29 November to 3 December 2010.
2. This document is submitted pursuant to the above-mentioned request and provides estimated costs in the amount of **US\$472,000** for conference and non-conference servicing of the Tenth Meeting of the States Parties. A breakdown of these costs is provided in the attached table. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the Meeting when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.
3. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, “the costs... shall be borne by the States Parties and States not parties to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.
4. Since preparations for the Tenth Meeting of the States Parties will involve costs that will need to be defrayed beforehand, and as the holding the Tenth Meeting shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue

*/ Submitted after due date and as soon as the information was received by the Secretariat.

assessment notices as soon as the as the Second Review Conference of the States Parties has accepted the attached estimated costs in accordance with the established practice.

5. The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.

Title of session: TENTH MEETING OF THE STATES PARTIES TO THE MINE-BAN CONVENTION (APLC)
Geneva 29 November - 3 December 2010

Conference-servicing items	Meeting Servicing \$	Pre-session documentation \$	In-session documentation \$	Summary records \$	Post-session documentation \$	Support Services requirements \$	Other requirements \$	Total \$
Interpretation and meeting servicing (a)	105,900							105,900
Translation, reproduction, distribution (b)		240,700	10,000		33,200			283,900
Support Services requirements (c)	6,300							6,300
Other requirements (d)							52,600	52,600
Total	112,200	240,700	10,000		33,200		52,600	448,700

* - at US\$1=CHF 1.020

A. Total conference-servicing requirements (inclusive of 13% programme support costs)	448,700
B. Other costs:	
<i>Equipment and supplies</i>	2,000
<i>Travel costs for planning mission to Cambodia (3 staff members for 3 working days)</i>	18,600
Subtotal	20,600
<i>Programme support costs @13% over B</i>	2,678
Subtotal B	23,278
Grand total (rounded) A+B	472,000

Notes:

- (a) 20 interpreters, 1 conference services coordinator and 3 meeting room attendants
 (b) estimated 130 original pages (pre-session), 5 original pages (post-session) and 20 original pages (post-session) of official documentation
 (c) 2 sound technicians and 1 messenger
 (d) 1 secretary for six months, 1 conference secretary, overtime and rental of equipment